



Bonner County

Board of Commissioners

Dan McDonald

Steve Bradshaw

Jeff Connolly

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

September 22, 2020 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, September 22, 2020 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners McDonald, Connolly & Bradshaw present, and Commissioner McDonald called the meeting to order at 9:00 a.m. The Invocation was presented by Dan York and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner Connolly made a motion to add EXECUTIVE SESSION – Litigation under Idaho Code 74-206 (F) with the Prosecutor's Office, Action Item: Discussion/Decision regarding Letter regarding Cares Act Funds. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

Commissioner Connolly made a motion to adopt the order of the agenda as amended. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT –

-Dave VanNatter, spoke regarding wishing good luck to the commissioners for the future months that could be challenging

-Kevin Moore, spoke regarding the Proclamation listed on the Consent Agenda

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for September 15, 2020
- 2) Invoices Over \$5K: Technology, Sheriff's Office, GIS
- 3) Plats for Approval: Wheeler File #MLD0005-20, Benedict Acres File #MLD0063-19, Willow Creek File #MLD0042-20, Tillotson Subdivision File #MLD0044-20, Dixon Acres File #MLD0047-20, Priest Lake Condos File #SC0003-20
- 4) Catering Permits: Klondyke Café and Tavern (4)
- 5) Proclamation, Declaring September 17th – 23rd Constitution Week

Commissioner Bradshaw made a motion to approve the Consent Agenda as presented. Commissioner Connolly seconded the motion. All in favor. The motion passed.

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY20 Claims Batch #27 \$899,255.48 and Demands in Batch #27 \$324,004.60; **Totaling \$1,223,260.08**

Claims Batch #27	
General Fund	\$ 98,201.95
Road & Bridge	\$ 133,845.18

Airport	\$	1,097.04
Elections	\$	13,679.00
Drug Court	\$	10,049.93
District Court	\$	2,498.42
911 Fund	\$	33,478.55
Indigent and Charity	\$	87.19
Revaluation	\$	404.69
Solid Waste	\$	488,712.19
Tort	\$	7,166.24
Weeds	\$	399.14
Parks & Recreation	\$	334.67
Justice Fund	\$	79,889.32
Waterways	\$	1,441.74
Grants	\$	27,970.23
Total	\$	899,255.48

Claims Batch #27		
Demands	\$	324,004.60

Commissioner Connolly made a motion to approve payment of the FY20 Claims and Demands in Batch #27 Totaling \$1,223,260.08. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding FY20 EMS Claims Batch #27 \$141,158.06 and Demands in Batch #27 \$943.25; **Totaling \$142,101.31**

EMS Claims Batch #27		
Ambulance District	\$	141,158.06

EMS Claims Batch #27		
Demands	\$	943.25

Commissioner Bradshaw made a motion to approve payment of the FY20 EMS Claims and Demands in Batch #27 Totaling \$142,101.31. Commissioner Connolly seconded the motion. All in favor. The motion passed.

JUSTICE SERVICES – Ron Stultz

- 1) Action Item: Discussion/Decision Regarding Memorandum of Agreement to Support the Community Based Alternative Services (CBAS) Program and the Substance Use Disorder Services (SUDS) Program, FY20-21

Commissioner Connolly made a motion to approve the Bonner County MOA to Support the CBAS Program and the SUDS Program. This agreement provides state funding for the 2020-2021 fiscal year for approved treatment programs for juvenile offenders and has been previously approved by legal. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

EMERGENCY MANAGEMENT – Bob Howard (Commissioner Connolly Presented)

- 1) Action Item: Discussion/Decision Regarding Memorandum of Understanding between Bonner County and Idaho Department of Lands

Commissioner Bradshaw made a motion to approve the Memorandum of Understanding Grant# 16HFR1-Bonner in the amount of \$55,000.00 and allow the chair to sign. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Contract, Inland Forest Management

Commissioner Connolly made a motion to approve and sign the Professional Services Contract between Bonner County and Inland Forest Management for the amount of \$9,900.00. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

AIRPORT – Dave Schuck

- 1) Action Item: Discussion/Decision Regarding Assignment, Lot 4 Lease, Sandpoint Airport
Commissioner Bradshaw made a motion to accept this lease assignment for Lot 4 at Sandpoint Airport and that the Chairman sign administratively. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Assignment, Lot 2 Lease, Sandpoint Airport
Commissioner Connolly made a motion to accept this lease assignment for Lot 2 at Sandpoint Airport and that the Chairman sign administratively. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 3) Action Item: Discussion/Decision Regarding Pavement Project, Sandpoint Airport, Change Order #1;
\$29,478.20

Commissioner Bradshaw made a motion to accept this Change Order #1 for 2020 Pavement Project at Sandpoint Airport. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 4) Action Item: Discussion/Decision Regarding Pavement Seal Coating, Sandpoint Airport
Commissioner Connolly made a motion to accept these quotes for this 2020 Pavement Maintenance Project at Sandpoint Airport. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

PUBLIC DEFENDER – Janet Whitney (Commissioner Connolly Presented)

- 1) Action Item: Discussion/Decision Regarding Destruction of Records; **Resolution**
Commissioner Bradshaw made a motion to approve Resolution #2020-67 authorizing the Public Defender's Office to destroy the documents as listed in the attached Resolution and as outlined in the Public Defender's Records Retention Policy Resolution #16-22. Commissioner Connolly seconded the motion. All in favor. The motion passed.

SHERIFF'S OFFICE – Daryl Wheeler

- 1) Action Item: Discussion/Decision Regarding City of Oldtown, Law Enforcement and Prosecution Services Agreement

Commissioner Connolly made a motion to approve the agreement between the City of Oldtown and Bonner County to provide law enforcement and prosecution services. The City will reimburse Bonner County \$100 per month. The agreement will be effective from October 1, 2020 to October 1, 2022, unless terminated earlier upon 90 days' notice from either party. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding City of Dover, Law Enforcement and Prosecution Services Agreement

Commissioner Bradshaw made a motion to approve the agreement between the City of Dover and Bonner County to provide law enforcement and prosecution services. The City will reimburse Bonner County \$100 per month. The agreement will be effective from October 1, 2020 to October 1, 2022, unless terminated earlier upon 90 days' notice from either party. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 3) Action Item: Discussion/Decision Regarding Subleasing Space at Communication Site to Government Agency

Commissioner Connolly made a motion to approve the request authorizing the Bonner County Sheriff's Office to sublease the space at a communication site to another agency and sign the contract administratively. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

ROAD & BRIDGE – Steve Klatt

- 1) Action Item: Discussion/Decision Regarding Extended Warranties, Three Western Star – 4700 Trucks; **\$19,143.00**

Commissioner Bradshaw made a motion to approve the purchase of extended warranties for the engines and transmissions of our Western Star – 4700 trucks and authorize the Chairman to sign the Purchase Agreement administratively. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Grader Hub Repair; **\$9,120.40**

Commissioner Connolly made a motion to approve the repair for the front wheel hub of our John Deere grader – 1GR17. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

HUMAN RESOURCES – Cindy Binkerd

- 1) Action Item: Discussion/Decision Regarding Policy Revision, Employee Benefits 700

Commissioner Bradshaw made a motion to approve the revised changes to the Employee Benefits 700, to the Bonner County Personnel Policy Manual with the effective date of January 12, 2020. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Policy Revision, Payroll Policy and Procedure 650

Commissioner Connolly made a motion to approve the revised changes to the Payroll Policy and Procedures 650, to the Bonner County Personnel Policy Manual effective October 1, 2020. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 3) Action Item: Discussion/Decision Regarding Policy Revision, Compensation Policy 600

Commissioner Bradshaw made a motion to approve the revised changes to the Compensation Policy 600, to the Bonner County Personnel Policy Manual, effective October 1, 2020. Commissioner Connolly seconded the motion. All in favor. The motion passed.

EMS – Jeff Lindsey

- 1) Action Item: Discussion/Decision Regarding Medical Director Consent and Dispatch Agreements

Commissioner Connolly made a motion to approve the medical director consent and dispatch agreement for all the fire protection districts who wish to be considered collaborative agencies with Bonner County during the fiscal year of 2021. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

At 9:41 a.m. the meeting was recessed.

At 9:51 a.m. the meeting was reconvened.

EXECUTIVE SESSION – Human Resources

- 1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Human Resources

Action Item: Discussion/Decision Regarding Hiring

At 9:51 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1) (A) Hiring. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – aye, Commissioner Connolly – aye. Commissioner Bradshaw - aye. All in favor. The motion passed.

Commissioner McDonald reconvened the meeting at 10:29 a.m.

EXECUTIVE SESSION – Human Resources

- 1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Human Resources

Action Item: Discussion/Decision Regarding Personnel

At 10:29 a.m. Commissioner Connolly made a motion to go into Executive Session under Idaho Code § 74-206 (1)(b) Personnel. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald aye, Commissioner Connolly – aye. Commissioner Bradshaw – aye. All in favor. The motion passed.

Commissioner McDonald reconvened the meeting at 10:59 a.m.

EXECUTIVE SESSION – Human Resources

- 1) Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt with Rick Management
Action Item: Discussion/Decision Regarding SIR Liability Policy Financing

At 10:59 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt. Commissioner Connolly seconded the motion. Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw - aye. All in favor. The motion passed.

Commissioner McDonald reconvened the meeting at 11:13 a.m.

EXECUTIVE SESSION – Technology

- 1) Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt with Technology
Action Item: Discussion/Decision Regarding GSuite, Amendment to Contract

At 11:13 a.m. Commissioner Connolly made a motion to go into Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt. Commissioner Bradshaw seconded the motion. Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw - aye. All in favor. The motion passed.

Commissioner McDonald reconvened the meeting at 11:18 a.m.

Commissioner Connolly made a motion to approve the contract discussed in Executive Session. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

EXECUTIVE SESSION – Prosecutor

- 1) Executive Session under Idaho Code § 74-206 (1) (F) Litigation with Prosecutor
Action Item: Discussion/Decision Regarding Letter Regarding CARES Act Funds

At 11:19 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1) (F) Litigation. Commissioner Connolly seconded the motion. Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw - aye. All in favor. The motion passed.

Commissioner McDonald reconvened the meeting at 11:36 a.m.

Commissioner McDonald Adjourned the meeting at 11:36 a.m.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of September 15, 2020 – September 21, 2020
Copies of the complete meeting minutes are available upon request.

On Wednesday, September 16, 2020 Assistance was held pursuant to Idaho Code §74-204(2). The following file was Denied: 2020-030

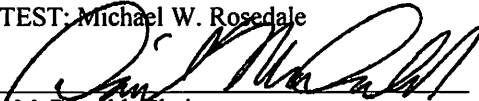
On Wednesday, September 16, 2020 a Bid Opening was held pursuant to Idaho Code §74-204(2). Commissioner Connolly made a motion to turn these bids over to Solid Waste for analysis and recommendation. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

On Wednesday, September 16, 2020 an Administrative Appeal with the Planning Department was held pursuant to Idaho Code §74-204(2). Commissioner Connolly made a motion to overturn staff's decision to require a modification of conditional use permit FILE CUP909-08, finding that it is in accord with the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law as written

or amended, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the following findings of fact, conclusions of law and conditions of approval. The action that could be taken to obtain the plat is to complete the Conditions of Approval as adopted. This action does not result in a taking of private property. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

On Monday, September 21, 2020 a Special Meeting with the Bonner County Community Resource Center was held pursuant to Idaho Code §74-204(2).

ATTEST: Michael W. Rosedale



Dan McDonald, Chairman

By 

Deputy Clerk

September 29, 2020
Date